

INTERNSHIP PROGRAM

WHO WE ARE

M'akola Development Services (MDS) is a professional development consulting firm committed to supporting vibrant, diverse communities in British Columbia. Our clients span the entire province and our work involves planning, developing, and operating high-density, multi-family housing projects for public, private, and non-profit clients.

We have an energetic, driven team. Each member brings a unique spirit and skillset, and together we are committed to delivering high-quality projects for our clients and their communities. We strive to create a welcoming and supportive environment where all team members take deep personal accountability for their work, have a passion for excellence, and are driven to achieve their full potential.

INTERNSHIP PROGRAM

The program enables university students to supplement their academic training by participating in the daily workings of a development consulting firm. Project assignments are designed to provide exposure to planning processes through our diverse development projects. Interns will have the opportunity to develop a broad range of skills and knowledge they can apply in their chosen careers and future life experiences, whether it be in the public, private, or non-profit sectors.

BENEFITS TO THE INTERN

The benefits of participating in the program are both educational and professional. Interns gain exposure to the professional and technical aspects of planning through our mixed-use development projects. They supplement their theoretical knowledge about the role of a development consultant through direct participation in the daily routines of our project coordinators and project managers.

Interns work with certified professional planners from a range of educational backgrounds, including individuals with federal, provincial, municipal, and private sector experience. Further, through working directly with our clients, interns are exposed to other non-profits and municipalities who are engaging in meaningful, timely work.

Our office is in a newly-built, modern office with an ergonomic set-up, located close to the Galloping Goose and on a major bus route.



REQUIREMENTS & REMUNERATION

To apply to the internship program, applicants must meet the following requirements:

- First Nations, Métis, Inuit or other Indigenous background
- Completed a first Bachelor's Degree or equivalent

For the 2018 program year, Intern remuneration is set at \$20 per hour for 35 hours per week.

INTERNSHIP APPLICATION

PERSONAL AND ACADEMIC INFORMATION

Full Name:

Email:

Cellular Number:

Self-Identification:

- First Nations**
 Métis

- Inuit**
 Other

Current School:

Current Program/Major:

Internship Availability

Location

From:

I understand the internship is located in Victoria, BC

To:

QUESTIONS

What interests you about the planning and/or development field?

What is your motivation to apply to this internship and what is it about our organization that interests you?

What are your learning expectations from a placement with our organization? What do you hope to have achieved upon completion of your internship?

What are the supervision and reporting requirements as dictated by your university (if any)?

What relevant experience or knowledge do you currently have that may support your position at MDS?

Is there anything else we should know about you?

APPLICATION INSTRUCTIONS

Application Deadline: February 28, 2018

Interviews: March 5, 2018 – March 16, 2018 (Skype or in person)

Internship Dates: May 1, 2018 – August 31, 2018 (negotiable)

Interested candidates should submit the following documents in PDF format:

1. Completed application form
2. Cover letter
3. Resume
4. Writing sample (2 -3 pages)

Please put “*Internship 2018*” in the subject line, and address it to the attention of:

M’akola Development Services Management Team

hr@makoladevelopment.com

Please Note: All applications and supporting documentation must be complete prior to the application deadline. Late or incomplete applications will not be considered. Only those selected for interviews will be contacted. Two references are required for all interviewed candidates.